

Welcome to

Project Applications at

Preparing to scan at

Scanning at

Analysis at

– **Leaving**

**York Neuroimaging Centre.**

## **Workflow 6: Information for Investigators Completing Projects**

## Leaving

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When your studies at YNiC are complete, and it is time for you to leave YNiC, we ask that you complete a number of practical tasks relating to your YNiC IT account. These are necessary so that your data may be stored efficiently after you have left, and also so that we can maximise the performance of YNiC's computational facilities.

- Any files which are no longer required or which you do not wish to be archived should be removed. This will prevent YNiC from archiving unnecessary and unwanted data.
- Any files in your personal space which your research group may need access to must be moved to the relevant group space. YNiC IT staff will not transfer data from your personal space to a group space once you have left the centre.

Should you return to YNiC in the future and wish to have the contents of an old home directory restored, you will need to provide the IT staff with at least two weeks notice in order for them to recover the data from the archival tapes. Until that time, you will be provided with a new, empty home directory.

On your final day at the centre, you should hand in your door fob to reception which will allow you to recover your deposit.